



**ST. ALOYSIUS®**

March 1, 2016

RECEIVED  
OHIO DEPARTMENT  
JOBS & FAMILY SERVICES  
2016 FEB 22 A 9 14  
MARCH 3  
WORKFORCE DEVELOPMENT

✓  
Ohio Department of Jobs & Family Services  
Office of Workforce Development  
Rapid Response Section  
Worker Adjustment Retraining Notification (WARN) Act  
P.O. Box 1618  
Columbus, OH. 43216-1618

Office of the Mayor  
Mayor Pat Moeller  
345 High Street  
Hamilton, OH. 45011

Office of the Mayor  
Mayor John Cranley  
801 Plum Street Suite 150  
Cincinnati, OH. 45202

**TO WHOM IT MAY CONCERN:**

This letter constitutes notice under the Federal Worker Adjustment and Retraining Notification Act, 29 U.S.C. § 2101 et seq. ("WARN") and related Department of Labor regulations, that St. Aloysius has decided that it must permanently lay off all of its employees in its adult programs at its office located at 3105 Dixie Highway, Hamilton, Ohio 45013 as well as some staff who support these programs who are located at another office at 4721 Reading Road, Cincinnati, OH. 45237. The company has carefully analyzed this situation and its available options, and it is with regret that we must take this action.

All individuals directly involved in these programs will be affected by the closure as well as other support staff as a result of organizational restructuring brought on by the closures. The number of affected employees is 40. The job titles of positions impacted and the number of affected employees holding each job title are attached. The expected date of the first employee separation is March 1, 2016 with employees continuing to be separated until the permanent closure of the programs which is expected to be June 30, 2016.


Affected employees do not have bumping rights and employees are not represented by a union. However, each employee will be given information about other open positions in the organization that they may qualify for. The number and identity of those employees are not known at this time. However, if they are not eligible for any other open positions, these affected employees will be eligible for both severance pay and other benefits. It is our hope that these programs will lessen the impact of the program closures on individual employees and on the community as a whole.

The information contained in this letter is also being provided to the Mayor of Hamilton, Pat Mueller as well as the Mayor of Cincinnati, John Cranley.

Inspiring Hope. Transforming Lives.

Thank you for your attention to this matter. If you would like further information, please contact any of the individuals listed below.

Sincerely,



Joan M. Tumblison, Attorney at Law  
Interim CEO, COO, Corporate Counsel  
513-852-1745



Karen A. Davis, SPHR-S  
Director of Human Resources  
513-482-7241

# St. Aloysius List of Impacted Staff Members

<b>Title</b>	<b>Number of Impacted Employees</b>
<b>Adult Therapist</b>	<b>3</b>
<b>Adult Therapist Intern</b>	<b>1</b>
<b>Annual Fund Donor Relations Specialist</b>	<b>1</b>
<b>AOD Care Coordinator</b>	<b>2</b>
<b>Associate Principal</b>	<b>1</b>
<b>Chief Financial Officer</b>	<b>1</b>
<b>Chief Institutional Advancement Officer</b>	<b>1</b>
<b>Chief Operations Officer/Corporate Counsel</b>	<b>1</b>
<b>Chief Programs Officer</b>	<b>1</b>
<b>Clinic Operations Administrator</b>	<b>1</b>
<b>Clinical Coordinator Adult Services</b>	<b>1</b>
<b>Compliance Officer</b>	<b>1</b>
<b>CPST Specialist</b>	<b>3</b>
<b>Crisis Consultant</b>	<b>7</b>
<b>Forensics Clerk</b>	<b>1</b>
<b>Front Desk Service Rep.</b>	<b>2</b>
<b>Hotline Services Manager</b>	<b>1</b>
<b>Hotline Services Team Lead</b>	<b>1</b>
<b>Intake Specialist</b>	<b>1</b>
<b>LPN</b>	<b>1</b>
<b>Maintenance Worker</b>	<b>1</b>
<b>Managing Dir. Adult Services</b>	<b>1</b>
<b>Network Support Specialist</b>	<b>1</b>
<b>Physicians Assistant</b>	<b>1</b>
<b>School Principal</b>	<b>1</b>
<b>School Superintendent</b>	<b>1</b>

**Prepared by K. Davis**

**February 25, 2016**

## St. Aloysius List of Impacted Staff Members

Title	Number of Impacted Employees	
Adult Therapist	3 - Butler County	Total Butler County - 27
Adult Therapist Intern	1 - Butler County	Total Hamilton County Total - 11
Annual Fund Donor Relations Specialist	1 - Hamilton County	
AOD Care Coordinator	2 - Butler County	
Associate Principal	1 - Hamilton County	
Chief Financial Officer	1 - Hamilton County	
Chief Institutional Advancement Officer	1 - Hamilton County	
Chief Operations Officer/Corporate Counsel	1 - Hamilton County	
Chief Programs Officer	1 - Hamilton County	
Clinic Operations Administrator	1 - Hamilton County	
Clinical Coordinator Adult Services	1 - Butler County	
Compliance Officer	1 - Butler County	
CPST Specialist	3 - Butler County	
Crisis Consultant	7 - Butler County	
Forensics Clerk	1 - Butler County	
Front Desk Service Rep.	2 - Butler County	
Hotline Services Manager	1 - Butler County	
Hotline Services Team Lead	1 - Butler County	
Intake Specialist	1 - Butler County	
LPN	1 - Butler County	
Maintenance Worker	1 - Hamilton County	
Managing Dir. Adult Services	1 - Butler County	
Network Support Specialist	1 - Hamilton County	
Physicians Assistant	1 - Butler County	
School Principal	1 - Hamilton County	
School Superintendent	1 - Hamilton County	